

LOUISIANA ATTORNEY DISCIPLINARY BOARD

VOLUNTEER HOURS

CATEGORY	JAN 2003	FEB 2003	MAR 2003	APR 2003
Appeals of Dismissals				
Motions for Admonitions				
Request for Permission to File Formal Charges				
Formal Hearings				
Chairman's Duties				
TOTAL HOURS				

Comments: _____

Date

(Name – Please print)

Friday, March 07, 2003

Dear Hearing Committee Member:

We are interested in determining how many volunteer hours are devoted to our agency. This is something we have not tracked in the past, but would like to keep statistics regarding volunteer hours.

Please use the attached form for your use in tracking the number of hours spent in the work of the disciplinary agency.

- Use categories as a guide to the types of documents you receive for review. We are interested in total number of hours donated to our agency.
- If you are unable to track the number of ours by category, please just estimate a total number for January and February.
- Begin to keep track of the number of hours you devote to the disciplinary system on a daily basis, then report the results monthly on the form provided.
- Please return form at the end of each month.

Please call our office if you have any questions.

Sincerely,

Donna L. Roberts
Board Administrator

DLR/js